



## EXAMINATION INFORMATION ALERT

### County Corrections and Sheriff's Officer Promotional Processing 2003 Schedule

This bulletin establishes the Department of Personnel schedule for examinations for specific custody promotional titles.

#### DEADLINES

Appointing Authority requests for examinations, are due on the following dates:

<u>Date</u>	<u>Title</u>
November 30	County Corrections Sergeant
November 30	County Corrections Lieutenant
November 30	County Corrections Captain
November 30	Sheriff's Officer Sergeant
November 30	Sheriff's Officer Lieutenant
November 30	Sheriff's Officer Captain

#### PROCEDURES

The Department of Personnel will process promotional examinations as follows:

#### **COUNTY CORRECTIONS CAPTAIN & SHERIFF'S OFFICER CAPTAIN**

Employer Request to HRM Consultant Team:	DOP Issues Announcement:	Application Filing Deadline:	Closing Date:	Tentative Test Date:
November 30, 2003	December 1, 2003	December 22, 2003	December 22, 2003	June 2004

#### **COUNTY CORRECTIONS LIEUTENANT & SHERIFF'S OFFICER LIEUTENANT**

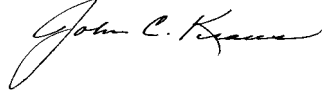
Employer Request to HRM Consultant Team:	DOP Issues Announcement:	Application Filing Deadline:	Closing Date:	Tentative Test Date:
November 30, 2003	December 1, 2003	December 22, 2003	December 22, 2003	June 2004

**COUNTY CORRECTIONS SERGEANT & SHERIFF'S OFFICER SERGEANT**

Employer Request to HRM Consultant Team:	DOP Issues Announcement:	Application Filing Deadline:	Closing Date:	Tentative Test Date:
November 30, 2003	December 1, 2003	December 22, 2003	December 22, 2003	June 2004

**Note to Appointing Authorities and Candidates:**

- The Department of Personnel anticipates issuing announcements annually. The Department believes that establishing the dates in advance should assist Appointing Authorities in planning and anticipating their personnel needs, and will provide timely notification to all parties.
- Applications must be filed no later than the filing deadline issued on the announcement. Barring unforeseen circumstances, examinations will be held during the range of dates indicated in this EIA.

INTERNAL NO: 1.015e	EXTERNAL NO: 9d	ISSUED: October 2003	APPROVED BY:  _____ (Director)
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